

No.: C-27/09/2021-CDS (18041)
Government of India
Ministry of Social Justice and Empowerment
Department of Empowerment of Persons with Disabilities (Divyangjan)

Room No. 517, 5th floor, Antyodaya Bhawan,
CGO Complex New Delhi 110003
Dated the 21st February, 2022

Office Memorandum

Subject: Advertisement for various regular posts of CDS, Gwalior-reg.

The undersigned is directed to convey that proposal for notification of application for five regular administrative posts of CDS, Gwalior has been approved by the competent authority.

2. The process of advertisement for various regular posts of CDS, Gwalior in Employment News has been initiated by NIEPID, Secunderabad and already been published in National Dailies vide employment notification No. 01/2022.
3. Accordingly, it is requested to upload the paper notification and detailed notification/application form in the website of the Department.
4. This issues with the approval of Competent Authority.

Yours faithfully,



(Navin Kumar)

Under Secretary

Encl: As above

To:
Under Secretary,
Admin, DEPwD

CENTRE FOR DISABILITY SPORTS

DEPARTMENT OF EMPOWERMENT OF PERSONS WITH DISABILITIES (DIVYANGJAN)
MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT, GOVERNMENT OF INDIA
Swejfarm (Village), Morena Link Road, Circle-Bahodapur,
Tahsil & district Gwalior, Madhya Pradesh-474010

The National Institute for the Empowerment of Persons with Intellectual Disabilities (Divyangjan), Secunderabad invites applications for the following posts to be filled on Deputation/direct recruitment basis at newly established Centre for Disability Sports at Gwalior, Madhya Pradesh, under the aegis of the Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of Social Justice & Empowerment, Government of India, as per the details given below:-

I. For the post of Director, CDS, Gwalior

1. Name of the post : Director, CDS, Gwalior
2. Method of Recruitment : On Deputation
3. Category : UR
4. Function Requirement : S,ST,W,MF,RW,C
5. Suitable Category of Benchmark disability :
 - a. B, LV
 - b. D, HH
 - c. OA, BA, OL, OAL, LC, Dw, AAV
 - d. MD involving (a) to (c) above except Deaf-blindness
6. No. of Vacancy : 01 (One)
7. Scale of Pay : Pay Level 12 (Rs. 78800-209200)
8. Age Limit : Maximum age limit will be 56 years (Age shall be reckoned as on closing date of receipt of application)
9. Eligibility Criteria :

For Deputation: -

(A) Officers under Central/State Government / Universities / Recognized Research Institutes / Public Sector Undertaking/Semi Government /Autonomous /Statutory Organization,

(i) Holding Analogous posts on regular basis in the field of Sports Administration,

OR

(ii) Holding posts in Level-11 in the Pay Matrix with three years regular service in the field of Sports Administration,

OR

(iii) Holding posts in Level-10 in the Pay Matrix with eight years regular service in the field of Sports Administration.

and,

Possessing the following essential & desirable qualifications/requirements: -

(B) Essential qualification and requirements: -

(i) Graduation from recognized university

(C) Desirable qualifications/requirements: -

(i) Degree/Diploma in Sports Management or Sports Coaching.

(ii) Experience of handling Disability Sports activities

II. For the post of Deputy Director (Sports), CDS, Gwalior

1. Name of the post : Deputy Director (Sports), CDS, Gwalior
2. Method of Recruitment : On Deputation
3. Category : UR
4. Function Requirement : S,ST,W,MF,RW,C
5. Suitable Category of Benchmark disability :
 - a. B, LV
 - b. D, HH
 - c. OA, BA, OL, BL, OAL, CP, LC, Dw, AAV, MDy
 - d. MI
 - e. MD involving (a) to (d) above except Deaf-Blindness
6. No. of Vacancy : 01 (One)
7. Scale of Pay : Pay Level 11 (Rs. 67700-208700)
8. Age Limit : Maximum age limit will be 56 years (Age shall be reckoned as on closing date of receipt of application)
9. Eligibility Criteria :

For Deputation: -

(A) Officers under Central/State Government/Universities/Recognized Research Institutes /Public Sector Undertaking /Semi Government /Autonomous /Statutory Organization,

(i) Holding Analogous posts on regular basis in the field of Sports Administration,

OR

(ii) Holding posts in Level-10 in the Pay Matrix with five years regular service in the field of Sports Administration,

OR

(iii) Holding posts in Level-8 in the Pay Matrix with ten years regular service in the field of Sports Administration.

and,

Possessing the following essential & desirable qualifications: -

(B) Essential qualification and requirements:-

(i) Graduation from recognized university

(C) Desirable qualifications/requirements:-

- (i) Degree/Diploma in Sports Management or Sports Coaching.
- (ii) Experience of handling Disability Sports activities

III. For the post of Administration & Account Officer

- 1. Name of the post : Administration & Account Officer
- 2. Method of Recruitment : On Deputation failing which by Direct Recruitment
- 3. Category : UR
- 4. Function Requirement : S,ST,RW,C, BN, MF
- 5. Suitable Category of Benchmark disability : a. B,LV
b. D, HH
c. OA, BA,OL,BL,OAL,BLOA,BLA,CP,LC,DW, AAV,
MDy
d. MI
e. MD involving (a) to (d) above except Deaf-blindness.
- 6. No. of Vacancy : 01 (One)
- 7. Scale of Pay : Pay Level 10 (Rs. 56100-177500)
- 8. Age Limit : For deputation: Maximum age limit will be 56 years
(Age shall be reckoned as on closing date of receipt of application)

For Direct Recruitment: 40 years
(For SC/ST – 45 years, for OBC – 43 years)

Age relaxation of 10 years (15 years for SC/ST and 13 years for OBC candidates) in upper age limit shall be allowed to Person with Disabilities (PwD) suffering from (a) blindness or low vision, (b) hearing impairment and (c) locomotor disability or cerebral palsy subject to the condition that maximum age of the applicant on the crucial date shall not exceed 56 years.

- 9. Eligibility Criteria :

For Deputation: -

(A) Officers under Central /State Government / Universities / Recognized Research Institutes/ Public Sector Undertaking / Autonomous / Statutory Organization,

(i) Holding Analogous posts on regular basis dealing with accounts, administration, establishment, finance, purchase and store etc.

OR

(ii) 5 years regular service dealing with accounts, administration, establishment, finance, purchase and store etc., in Pay Level 8 or above,

OR

(iii) 8 years regular service dealing with accounts, administration, establishment, finance, purchase and store etc., in Pay Level 7 or above.

and,

(B) Possessing the following qualifications: -

- i. Bachelor's Degree in Commerce/Economics/Business Administration or other related subject dealing with financial management or administration from a recognized University.
- ii. Having working knowledge of computer

For Direct Recruitment : -

(A) Essential: -

(i) Bachelor's Degree from a Recognized University

AND

- ii. Working experience of 10 years in accounts or administration under Central/State Government /Universities /Recognized Research Institutes /Public Sector Undertaking /Autonomous /Statutory Organization out of which minimum 5 years should be in Level-8 or above of pay matrix.

(B) Desirable: -

- i. Professional Degree/MBA/2 years PG Diploma in accounts/administration or related fields from recognized Institution.
- ii. Experience in dealing with matters relating to disabled sports persons.

IV. For the post of Administrative Assistant

1. Name of the post : Administrative Assistant
2. Method of Recruitment : On Direct Recruitment
3. Category : UR
4. Function Requirement : S,ST,W, BN, RW, C, MF
5. Suitable Category of Benchmark disability :
 - a. B, LV
 - b. D, HH
 - c. OA, BA, OL, BL, OAL, CP, LC, Dw, AAV, MDy
 - d. ASD, SLD, MI
 - e. MD involving (a) to (d) above.
6. No. of Vacancy : 01 (One)
7. Scale of Pay : Pay Level 6 (Rs. 35400-112400)
8. Age Limit : 40 years
(For SC/ST – 45 years, for OBC – 43 years)

Age relaxation of 10 years (15 years for SC/ST and 13 years for OBC candidates) in upper age limit shall be allowed to Person with Disabilities (PwD) suffering from (a) blindness or low vision, (b) hearing impairment and (c) locomotor disability or cerebral palsy subject to the condition that maximum age of the applicant on the crucial date shall not exceed 56 years.

9. Eligibility Criteria :

For Direct Recruitment : -

(A) Essential:-

(i) Bachelor's Degree from a Recognized University/Institution.

(ii) Having 2 years working experience in the matters relating to sports administration/assistance in sports coaching/establishment of sports centre /finance /purchase and store etc., in a reputed public/private organization.

(iii) Working knowledge of computer

(B) Desirable :-

- i. Degree/Diploma in computer application/sports management/sports coaching.
- ii. Experience in dealing with matters relating to disabled sports persons.

V. For the post of Accountant

1. Name of the post : Accountant
2. Method of Recruitment : On Direct Recruitment
3. Category : UR
4. Function Requirement : S,BN,MF,RW,C
5. Suitable Category of Benchmark disability :
 - a. B, LV
 - b. D, HH
 - c. OA, BA,OL,BL,OAL,BLOA, BLA,LC,Dw,AAV,MDy,CP
 - d. MD involving (a) to (c) above.
6. No. of Vacancy : 01 (One)
7. Scale of Pay : Pay Level 6 (Rs. 35400-112400)
8. Age Limit : 40 years
(For SC/ST – 45 years, for OBC – 43 years)

Age relaxation of 10 years (15 years for SC/ST and 13 years for OBC candidates) in upper age limit shall be allowed to Person with Disabilities (PwD) suffering from

(a) blindness or low vision, (b) hearing impairment and (c) locomotor disability or cerebral palsy subject to the condition that maximum age of the applicant on the crucial date shall not exceed 56 years.

9. Eligibility Criteria :

For Direct Recruitment :-

(A) Essential:-

(i) Bachelor's Degree in Commerce/Economics/other related subject dealing with financial management from a recognized University.

(ii) Having 2 years working experience in a public/reputed private organization/sector dealing with Accounts/cash/Budget/other related field in financial management.

(iii) Working knowledge of computer

(B) Desirable: -

- i. Professional Degree/Diploma in cost accounts from Institute of Cost Accountants of India (ICAI).
- ii. Experience in dealing with matters relating to disabled sports persons.

General Conditions:

1. The posts at Sl.No.I & II are to be filled on deputation basis. The post at Sl.No.III is to be filled by deputation failing which on direct recruitment. The posts at Sl.No. IV & V will be filled by direct recruitment.
2. Deputation will be governed as per rules of deputation as amended from time to time. The deputations will be made initially for a period of 3 years and thereafter extendable on yearly basis as per rules of Government of India governing deputation from time to time.
3. The appointments on direct recruitment basis will be governed by GOI orders on direct recruitment. The candidates selected on DR will be covered under NPS introduced by GOI w.e.f.01.01.2004.

4. **Abbreviations Used:** S=Sitting, ST=Standing, W=Walking, BN=Bending, MF=Manipulation by Fingers, RW=Reading & Writing, OA=One Arm, OL=One Leg, BA=Both Arms, BL=Both Leg, OAL=One Arm and One Leg, BLOA= Both Leg & one arm, BLA=Both Legs Arms, B=Blind, LV=Low Vision, HH= Hearing Impaired, PP= Pulling & Pushing, CP= Cerebral Palsy, LC= Leprosy Cured, OH= Orthopedically Impaired, VH= Visually Impaired, Dw= Dwarfism.

5. Mere possessing essential qualifications/experience will not entail any candidate a right to be considered eligible for the posts. The applications received without requisite documents or received after the last date will not be entertained. Advance copy of application received from an eligible candidate before last date of receipt of application may be considered provided duly forwarded application with required documents is received before the interview for selection is scheduled.

6. The department / organization while forwarding application may please ensure that the officials who apply for the post shall not be allowed to withdraw their candidature later on in case of their selection.
7. The Group A level posts at Sl.NO. I to III will be filled by way of interview. Group B level posts at Sl.No. IV & V will be filled on merit by way of written examination as per the revised guidelines of Govt. of India.
8. Only shortlisted candidates will be called for interview/written test. The Competent Authority, however, reserves the right to cancel or withdraw the vacancy without assigning any reason.
9. Application fee of Rs.500/- (non-refundable) drawn on any Nationalized Bank in favour of the Director, NIEPID should be submitted along with each application. No fee is prescribed for SC/ST/PH and Women candidates.
10. The application in the prescribed format completed in all respects, accompanied by self-attested copies of testimonials/ certificates along with last five years ACRs/ APARs, integrity Certificate and Vigilance Clearance should reach through proper channel (wherever applicable) to the **Deputy Director (Admn.)**, National Institute for Empowerment of Persons with Intellectual Disabilities (Divyangjan), Manovikasnagar, Secunderabad-500 009, Telangana within 45 days from the date of publication of the advertisement in the Employment News.

DIRECTOR (OFFG.)

**APPLICATION PROFORMA FOR THE POSTS TO BE FILLED ON
DEPUTATION/DIRECT RECRUITMENT BASIS AT CENTRE FOR DISABILITY
SPORTS, GWALIOR, MADHYA PRADESH**

Name of the post applied for

On Deputation/Direct recruitment basis

Please Affix
Recent
Passport Size
Photograph dully attested
du

1. Name and Address (in Block Letter):

With telephone/mobile number

2. Father's Name:

3. Date of Birth (in Christian Era):

4. Date of retirement (where applicable)

5. (A) Essential Educational Qualification:

Educational Qualification possessed	Board/ University	Year of passing	%age/ Equivalent Grade	Duration	Main Subject(s)

(B) Desirable Educational Qualification and Experience

(i) Educational Qualification:

(ii) Experience:

(iii) Published papers:

6. Details of Employment, in chronological order starting with the latest. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Organization	Post held/ Designation	From	To	Scale of pay /Emoluments	Nature of duties (in detail)

7. Nature of present employment i.e Ad-hoc or Temporary or Permanent or any other.....
.....

8. Total emoluments per month now drawn.....

9. Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column)-

- a. Central Govt.
- b. State Govt.
- c. Autonomous Organization
- d. Government Undertaking
- e. Universities
- f. others

10. In case the present employment is held on deputation / contract basis, please state-

- a. The date of initial appointment.....
- b. Period of appointment on deputation/ contract.....
- c. Name of the parent office / organization to which you belong.....

11. Additional information, if any, which you would like to mention in support of your suitability for the post.....

12. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post: Yes/No.....

13. Whether belong to SC/ ST/ OBC/ PwDs.....

I have carefully gone through the Vacancy circular/ advertisement and undertake that information/details furnished above are correct to the best of my knowledge.

Date.....

Signature of the candidate

Address.....
.....

CERTIFICATE TO BE FURNISHED BY THE EMPLOYER / FORWARDING AUTHORITY

It is certified that there is no Vigilance/Disciplinary case either pending or being contemplated against Shri/ Smt./Kum _____, presently working with this Dept/Organization as _____ Since _____

2. His/ her integrity is certified as beyond doubt.

3. No major or minor penalty was imposed on Shri/Smt/Kum. _____ during the last 10 years.

Details of Penalty imposed (if any) _____

4. The attested copies of the ACRs/APARs for the last 5 years are enclosed.

Place:

Date:

(Signature of Employer with seal)