

**F.No. 4-23/2016-AIC**  
**Ministry of Social Justice & Empowerment**  
**Department of Empowerment of Persons with Disabilities**  
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5<sup>th</sup> floor, ParyavaranBhawan,  
CGO Complex, New Delhi,  
Dated. 11.07.2016

**Subject:-** Bid for conducting access audit for International Airports.

The Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Government of India, invites bids from empanelled Access Auditors for conducting Access Audit for International Airports under Accessible India Campaign. Details of Request for Proposal (RFP) is enclosed herewith.

2. The empanelled Access Auditors are invited to submit their bids as per the details given in the RFP, strictly adhering to the provisions and conditions made therein by 12:00 Noon, 25.07.2016
3. This is issued with the approval of Competent Authority.



(Sanjay Singh)

Under Secretary to the Government of India  
Telephone: 24369047

To

1. Svayam-National Centre for Inclusive Environments, Jindal Centre, 12 Bhikaji Cama Place, New Delhi- 110066.
2. Shishu Sarothi Centre for Rehabilitation & Training for Multiple Disability, Birubari, Guwahati, Assam.
3. Samarthyam, National Centre for Accessible Environments, B-181, Mansarovar Garden, New Delhi-110015.
4. Nature Nurture Architects Planners, E-3, Saraswat colony, Laburnum Road, Gamdevi Mumbai-400007.
5. School of Planning & Architecture, Bhopal, Neelbad Road, Bhauri, Bhopal (M.P).

6. Association for Disabled People, BastiVikas Kendra, F-1, Sunder Nagri, Delhi-110095.
7. Dr.GauravRaheja, Associate Professor, Deptt. Of Architecture & Planning, IIT Roorkee- 2470667, Uttarakhand.
8. CBM India Trust, Bangalore, #140, 'Commerce Cube", 3rd Floor, 5<sup>th</sup> Main, Puttannachetty Road, Chamarajpet, Bangalore-560 018.
9. V-shesh Learning Services Private Limited,Surya, 2<sup>nd</sup> floor, 8/16, Seethammal Extension 2<sup>nd</sup> Cross Street, Alwarpet, Chennai-600018.
10. ARUSHI, Office 1, Shivaji Nagar, Behind MPEB Office, Bhopal-462016.
- ~~11. CORD, Chinmaya Organisation For Rural Development, Sidhbari-176057, District Kangra, Himachal Pradesh, India.~~
12. The Leptosy Mission Trust India,CNIBhawan, 16 Pandit Pant Marg, 3<sup>rd</sup> Floor, NewDelhi-110001.
13. SAMA FOUNDATION, No. 47/48,59<sup>th</sup> Cross, 17<sup>th</sup>A Main, Rajajinagar, 5<sup>th</sup> Block, Bangalore-560010.
14. Dr. KavitaMurugkar, Head, Universal Design Centre, Dr. BhanubenNanavati College of Architecture, Pune.
15. DEOC,Creating an inclusive world ,1139, 13<sup>th</sup> Cross, 1<sup>st</sup> Phase, 1<sup>st</sup> stage Chandra Layant, Bangalore.
16. Swabhimani, State Disability Information and Resource Centre, A-98, Budhanagar, Bhubaneswar, Odisha-India.
17. Ekansh, Awareness, Acceptance Sensitization & inclusion, Office and Training Centre: AmitSamruddhi, 2<sup>nd</sup> Floor, JungliMaharaj Road, Pune-411004.
18. Handicare, Indian Association of Persons with Disabilities, 15/1, Chowdhary Square, Near Mahanagar Rly. Crossing, Lucknow-226 007.

Copy to:

NIC Cell, DEPwD for uploading the document on website on DEPwD.

No. 4-23/2016-AIC  
Government of India  
Ministry of Social Justice & Empowerment  
Department Empowerment of Persons with Disabilities (Divyangjan)

**Dated: 11.07.2016**

**1. Request for Proposal**

It is the vision of the Government to have an inclusive society in which equal opportunities and access is provided for the growth and development of Persons with Disabilities(PwDs) to lead productive, safe and dignified lives. In this direction, the Department of Empowerment of Persons with Disabilities (DEPWD), Ministry of Social Justice & Empowerment has launched the "**Accessible India Campaign (Sugamya Bharat Abhiyan)**" as a nation-wide flagship campaign for achieving universal accessibility for PwDs.

2. One of the target under the objective of enhancing the proportion of accessible airports under nation-wide Accessible India Campaign is to conduct accessibility audit all international airports and converting them into fully accessible airports. Access audits are an important means of ensuring accessibility and must cover all stages of the process of planning, design, construction, maintenance and monitoring and evaluation.

3. In this respect, Bids are invited from the empanelled organizations for conducting access audit of the international airports across the country. Zone-wise details of the international airports are attached as **Annexure 'A'**. The component wise access audit cost ceilings are available on Department's website i.e. [www.disabilityaffairs.gov.in](http://www.disabilityaffairs.gov.in) under the link Accessibility India Campaign.

4. The empanelled access organizations are requested to submit their zone-wise Bids in sealed envelopes by 25.07.2016, Time: 12.00 Noon.

**5. The terms and conditions of allocations are given as under:-**

- (i) Bidders are advised to ensure the details of infrastructure of the airports from their side before quoting.
- (ii) The bids are to be submitted zone-wise for all airports in the zone.
- (iii) The order of access audit shall be given zone-wise only.
- (iv) The financial evaluation of bids shall be carried out based on zone-wise cost quoted for all airports in the zone only.

- (v) Details of airport wise breakup of cost shall be shown for different airports, in the zone-wise bid.
- (vi) The bid must be made keeping in mind that the listed airports shown in Annex A are being considered as single units. For example, an airport may include multiple buildings/pavement areas within the premises. In such cases, the bid is to be made for the entire airport complex as one unit in the respective zone.
- (vii) The bid is to be made for the infrastructure as a single unit irrespective of floors/blocks it may have and not as a separate floor/block.

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- (viii) After submission of cost estimation, if the organization is selected for a particular zone, it will not be allowed to withdraw from the access audit by stating some reasons. In such cases, the organization will be black-listed.
- (ix) The access audit has to be completed and report is to be submitted within 40 days from the date of work order. The first 10 days will be for liaisoning and coordinating with concerned airport authorities.
- (x) The report shall have to be given on prescribed format as per **Annexure B** separately in relation of each infrastructure/complex.
- (xi) 80% of payment shall be released within 30 days of completion & submission of access audit report of airport/infrastructure separately and its acceptance by the competent authority.
- (xii) Balance 20% of payment shall be released after submission of successful implementation of report by the audited organization. 20% of the bid amount will be deducted for submission of access audit report beyond 7 days later than the deadline and 40% of the bid amount will be deducted, if report is submitted more than 14 days late. The Access Auditor would be blacklisted if the access audit report is not submitted within 60 days.
- (xiii) Selected organizations that will be issued work order, have to submit access audit report of the allocation of zones in two milestones. The first milestone will be 50% of the total work in each zone and has to be completed within 25 days from the date of work order. The second milestone will be balance 50% of the total of the access audit work and has to be completed within 40 days of the date of work order.
- (xiv) Ministry reserves the right to reject any bid without assigning any reasons and no further correspondence shall be entertained.
- (xv) Bidders will not form oligopoly so that collision of various forms which reduce competition and leads to higher prizes for bid be avoided. A certificate in this respect to be provided by the bidder.

6. **Special Terms and Conditions:** The entire work shall be completed within a maximum period of 40 days from the date of work order.

7. **Submission of Proposal**

(i) Date of release of Tender: 11.07.2016

(iii) Last date for Submission of Bids: 25.07.2016 Time: 12.00 Noon

To be submitted to:

Shri Sanjay Singh,

Under Secretary,

Department of Empowerment of Persons with Disabilities(Divyangjan)

5<sup>th</sup> Floor, Paryavaran Bhavan, C.G.O. Complex, New Delhi-110003

(iii) Date of opening the Bids: 25.07.2016, Time: 03.00 P.M.

(DEPwD will open all Bids in the first instance in the presence of bidder's representatives who chose to attend, at the time, on the date and at the place specified).

Venue: Department of Empowerment of Persons with Disabilities(Divyangjan), Conference Room, 5<sup>th</sup> Floor, Paryavaran Bhavan, C.G.O. Complex, New Delhi-110003

Proposal must be submitted in the English/Hindi language on the requirements specified in this RFP.

Bidders must provide all requisite information under this RFP and clearly and concisely respond to all points set out in this RFP. Any proposal, which does not fully and comprehensively address this RFP, may be rejected. However, unnecessary elaborate brochures or other presentations beyond that deemed sufficient to present complete and effective proposals are not encouraged. Prices must be stated in Indian Rupees and Taxes (if any) should be specified clearly and separately.

Following submission of the proposals and their final evaluation, the DEPwD reserves the right to retain unsuccessful proposals. It is the responsibility of the bidder to identify any information of a confidential or proprietary nature contained in its proposal so that it may be handled accordingly. However, the DEPwD cannot guarantee confidentiality.

The Cost Estimation bids, duly complete in all respects, in sealed covers should reach by 12.00 Noon on 25.07.2016. Tenders received late will not be considered.

## **8. Scope of work**

Conducting access audit of the international airports under Accessible India Campaign.

## **9. Eligibility criteria:**

Empanelled organizations for conducting access audit under Accessible India Campaign.

## **10. Evaluation of Financial bid**

- a. The financial bids shall indicate the cost estimate bid of access audit for given zone- wise only.
- b. Conditional Bid shall be liable to be rejected.
- c. If there is discrepancy between the price/information quoted in words and figures, the price/information in words would be treated as final.

## **11. Payments**

- i. 80% of payment shall be released within 30 days of completion & submission of access audit report of each airport/infrastructure separately and its acceptance by the competent authority.
- ii. Balance 20% of payment shall be released after submission of successful implementation of report by the audited organization.

## **12. Submission of Bid**

The bidder shall bear all costs associated with preparation and submission of its bid. DEPwD will in no case be responsible or liable for those costs, regardless of the outcome of the tendering process.

### **Sealing and marking of Bids**

- i. The bids must be submitted as under:

The envelope shall be sealed and super scribed '*Bid-DEPwD tender for Access Audit under Accessible India Campaign*'

- ii. The envelopes shall indicate the names and addresses of the bidder to enable the bid to be returned unopened in case it is declared late

- iii. Telex, cable and facsimile bids will be rejected

### **Deadline for submission of Bids**

- i. Bids must be received by DEPwD at the address given not later than the time and date specified. In the event of the specified date for the submission of bids being declared a holiday for DEPwD, the bids will be received up to the appointed time on the next working day.
- ii. The Secretary, DEPwD may, at his discretion extend this deadline for submission of bids by amending the bid documents, in which case all rights and obligations of DEPwD and bidder previously subject to the deadline will thereafter be subject to the deadline as extended.

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### **Late Bids**

Any bid received by DEPwD after the deadline for submission of bids prescribed by the DEPwD will not be considered and/or returned unopened to the bidder. DEPwD will not be responsible for any postal delay or non-receipt/non-delivery of the bid. No further correspondence will be entertained on the subject.

### **13. Opening of Bids**

DEPwD will open all Bids in the first instance in the presence of bidder's representatives who chose to attend, at the time, on the date and at the place specified. The bidders' representatives present there, shall sign a register evidencing their attendance. In the event of the specified date of the bid opening being declared a holiday for DEPwD, the bids shall be opened at the appointed time and location on the next working day.

### **14. Rejection of Proposals and Split Awards**

The DEPwD reserves the right to reject any and all proposals if they are, inter alia:

- received after the deadline stipulated in the Request for Proposal;
- not properly marked or addressed as required in the Request for Proposal;
- delivered to other office locations than the one required in the Request for Proposal;
- transmitted by facsimile;

**15. Withdrawals and Modification of Proposals**

Proposals may be modified or withdrawn in writing, prior to the proposal closing time specified therein. Proposals may not be modified or withdrawn after that time.

**16. Performance Guarantee:** The successful tenderer shall deposit an amount equal to 10% of the tendered and accepted value of the work as Performance Guarantee as DD/Bankers Cheque from a scheduled bank in favour of Sr. Accounts Officer, Department of Empowerment of Persons with Disabilities (Divyangjan) which shall be refunded after liability period and satisfactory completion and acceptance of the work.

**17. Confidentiality**

This Request for Proposal or any part thereof, and all copies thereof must be returned to the DEPwD upon request. It is understood that this Request for Proposal is confidential and proprietary to the DEPwD, contains privileged information, part of which may be copyrighted and is communicated to and received by bidders on the condition that no part thereof or any information concerning it may be copied, exhibited or furnished to others without the prior written consent of the DEPwD. Notwithstanding the other provisions of the Request for Proposal, bidders will be bound by the contents of this paragraph whether or not they submits a bid or responds in any other way to this Request for Proposal.

**18. Contract**

Any contract resulting from this Request for Proposal will include the General Conditions of Contract.

**For further queries you may contact at the address given below:**

Shri Sanjay Singh,  
Under Secretary,  
Department of Empowerment of Persons with Disabilities(Divyangjan)  
5<sup>th</sup> Floor, ParyavaranBhavan, C.G.O. Complex, New Delhi-110003

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**Annexure A**

**List of International Airports in India – Zone-wise**

<b>EAST</b>	<b>WEST</b>	<b>NORTH</b>	<b>SOUTH</b>	<b>SOUTH CENTRAL</b>
KOLKATA	AHMEDABAD	LUCKNOW	CHENNAI	MANGALORE
GUWAHATI	GOA	SRINAGAR	TRIVENDRUM	COIMBATORE
BHUBANESHWAR	NAGPUR (MIPL)	JAIPUR	TRICHY	BANGALORE (BIAL)
IMPHAL		AMRITSAR	PORTBLAIR	HYDERABAD (GHIAL)
		VARANASI	COCHIN-SW (CIAL)	
			CALICUT	

