

F. No. A-32013/2/2017-Estt.
Government of India
Ministry of Social Justice and Empowerment
Department of Empowerment of Persons with Disabilities (Divyangjan)

5th Floor, Pt. Deen Dayal Antyodaya Bhawan, New Delhi
Dated 22nd December, 2020

OFFICE ORDER

Sub:- Work allocation among officers of Department – reg.

In partial modification of earlier work allocation orders, the following allocation of work among officers of Department is ordered with immediate effect and until further orders:-

S.N o.	Allocated Subject	Present Hierarchy (JS/DS/US)	New Hierarchy (JS/DS/US)	Remarks
1.	Setting up of National University of Divyangjan	JS (TR)/Dir (R)/US (DKP)	JS (PS)/Dir (R)/US(DKP)	
2.	All matters pertaining to Rehabilitation Council of India Act, 1992 (RCI)	JS (TR)/Dir (R) /US (DKP)	Dir (R) /US (DKP)	Dir (R) will submit files directly to Secretary (DEPwD)
3.	Early Identification and intervention program for 0-12 year old children.	JS (TR)/Dir (R) /US (DKP)	JS(PS)* /Consultant (Ghazala Meenai) /Dir (R)/ US(DKP)	
4	All matters pertaining to the Office of Chief Commissioner for Persons with Disabilities (CCPD)	JS (TR)/Dir (R) /US (RD)	JS(PS)* /Consultant (Ghazal Meenai)/ Dir (KKJ)	Section will directly submit files to Dir (KKJ)
5	All matters pertaining to DDRS and DDRC	JS (TR)/Dir (VP)/ US (S Singh)	JS (PS)/ Dir (VP)/ US (S Singh)	
6	All matters pertaining to Accessible India Campaign (AIC)	JS (TR)/Dir (VP)/ US (S Singh)	DDG (KBS)* / Consultant (Ghazala Meenai) /Dir (VP)/ US (S Singh)	
7	All matters pertaining to Administration including Swachh Bharat Abhiyaan	JS (TR)/Dir (VP)/ US (S Singh)	DDG (KBS)/ DS (SRY)/ US (S Singh)	
8	Unique Disability ID (UDID) Project	JS (TR)/Dir (VP)/ US (SK)	DDG (KBS)* / Consultant (Ghazala Meenai) /Dir (VP)/ US (SK)	
9	DBT Cell	JS (TR)/DS (KKJ)/US (SK)	Consultant (Ghazala Meenai)/ DS (RD) /	



			AD(Das)	
10	All matters pertaining to Scheme of Implementation of RPwD Act, 2016 (SIPDA)	JS(TR)/DS(KKJ)/US(RD)	DDG (KBS)*/ Consultant (Ghazala Meenai)/ DS (RD)	SIPDA Section will directly submit files to DS(RD)
11	Incentive to Private Employer	JS(TR)/DS(KKJ)/US(RD)	DDG (KBS)*/ Consultant (Ghazala Meenai)/ DS (RD)	Section will directly submit files to DS(RD)
12	Miscellaneous matters including College of Deaf Studies, In-Service Training, ISIC, Spinal Injury Centres for State	JS (TR)/DS(KKJ)/US(RD)	DDG (KBS)*/ Consultant (Ghazala Meenai)/ DS (RD)	Section will directly submit files to DS(RD)
13	NIUD	JS (TR)/ DS (KKJ)/ US(SK)	JS(PS)*/Consultant (Ghazala Meenai)/ DS (RD)	Section will directly submit files to DS(RD)
14	Parliament Section	JS (TR) /DS (KKJ)/US(RD)	JS (PS)/DS(MJ)/US(SK)	
15	Matters pertaining to e-Samiksha	JS (TR)/ DS (KKJ)/US(SK)	JS (PS)/DS(MJ)/US (SK)	
16	GST	JS (TR)/DS (KKJ)/US (NK)	JS (PS)/Dir (KKJ)/AD(Das)	
17	All matters pertaining to Coordination Division and preparation of Annual Report of DEPwD	JS (TR)/DS (KKJ)/US (NK)	JS (PS)/ DS(MJ)/US(SK)	
18	Official Language (Hindi Section)	JS (TR)/ DS(SRY)/US (MKS)	JS(PS)/DS(SRY)/US (SK)	
19	All matters pertaining to administration of National Handicapped Finance and Development Corporation (NHFDC)	DDG (KBS)/ DS (SRY)/ US(MKS)	DDG(KBS)/DS(MKS)	Section will directly submit files to DS(MKS)
20	All matters pertaining to National Awards for the Empowerment of Persons with Disabilities	DDG (KBS)/ DS (SRY)/ US(MKS)	DDG (KBS)/DS(SRY)	Section will directly submit files to DS(SRY)
21	All matters pertaining to The National Trust for Welfare of Persons with Disabilities with Autism, Cerebral Palsy, Mental Retardation and	DDG (KBS)/ DS (SRY)/ US(MKS)	DDG (KBS)/DS (MKS)	Section will directly submit files to DS(MKS)

	Multiple Disabilities Act, 1999			
22	All matters pertaining to Awareness Generation Programme	DDG (KBS)/ DS (SRY)/ US(MKS)	DDG(KBS)/ DS(MKS)	Section will directly submit files to DS(MKS)
23	All matters pertaining to Skill Training of PwDs	DDG (KBS)/ DS (SRY)/ US(MKS)	DDG (KBS)/DS(SRY)	Section will directly submit files to DS(SRY)
24	All matters pertaining to Media and Publicity	DDG (KBS)/ DS (BEC)/ US(DKP)	DDG (KBS)/ DS(SRY) / US(DKP)	
25	Legal Cell	DDG (KBS)/ DS(SRY)/ US(RD)	DDG (KBS)/ Dir(KKJ) / US (SK)	
26	CPGRAMS	DDG (KBS)/ DS(SRY)/ US(RD)	DDG (KBS)/ Dir(KKJ) / AS(Das)	
27	All Statistical matters of the Department	DDG (KBS)/ DS(MJ)/ US(NK)	DDG (KBS)/ DS (MKS) / AS(Das)	
28	All matters pertaining to Centrally Sponsored Scheme of National Programme for Persons with Disabilities (NPD) (including Hostel Scheme for PwDs) and Scheme of Establishment of National Mission, State Mission & District Coordinators (CBR)	DDG (KBS)/ DS(SRY)/ US(AKM)	DDG (KBS)/Dir (KKJ) / US (AKM)	
29	All matters pertaining to Indo-US, Indo-UK, Indo-German, Indo-Swedish Agreements for Duty-free import of Donated relief goods/supplies and matters	DDG (KBS)/ DS(SRY)/ US(AKM)	DDG (KBS)/Dir (KKJ) / US (AKM)	
30	All matters pertaining to Establishment of Micro Enterprise Incubation Centres for PwDs	DDG (KBS)/ DS(SRY)/ US(AKM)	DDG (KBS)/Dir (KKJ) / US (AKM)	

*Files will be sent to JS(PS)/DDG(KBS) for administrative/financial approval.

2. Further, where there is no Under Secretary in the hierarchical chain, the section will directly report to the Deputy Secretary/Director and Shri Arun Kumar Mandal, Under

Secretary may act as Public Information Officer (PIO) for those subject matters and concerned Deputy Secretary/Director will be 1st Appellate Authority.

3. The above said arrangement at the level of Joint Secretary will be valid till Ms. Tarika Roy, Joint Secretary is on leave. Subsequent upon joining of Ms. Tarika Roy, Joint Secretary, the earlier work allocations at the level of Joint Secretary will be effective.

4. This issues with the approval of Hon'ble Minister (SJ&E).



(Sanjay Singh)

Under Secretary (Admin.)

Copy to:-

- i. PS to HM (SJ&E)/PS to MOS(KP)/PS to MOS(RA)/PS to MOS(RTK)
- ii. Sr. PPS to Secretary, DEPwD
- iii. PPS to JS(PS)/PS to JS(TR)/ PS to DDG (KBS)/PS to JS&FA, DEPwD.
- iv. All Directors/DSs/USs of DEPwD.
- v. E-Office Notice Board
- vi. Guard File