

Self appraisal report for Year (2019-20)

Auditor Agency: ISTM

Ministry Name: Ministry of Social Justice & Empowerment

Department Name:

Public Authority Name: Department of Empowerment of Persons with Disabilities(Divyangjan)

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|--|-----------|-------|---------------|---|------------------|---------------|---|
| 1 | Organisation and Function | | | | | | | |
| 1.1 | Particulars of its organisation, functions and duties[Section 4(1)(b)(i)] | | | | | | | |
| 1.1.1 | Name and address of the Organization | Fully Met | 1.28 | 1.28 | http://disabilityaffairs.gov.in/content/page/who-is-who.php | Fully Met | 1.28 | Fully met |
| 1.1.2 | Head of the organization | Fully Met | 1.28 | 1.28 | http://disabilityaffairs.gov.in/content/page/who-is-who.php | Fully Met | 1.28 | Fully met |
| 1.1.3 | Vision, Mission and Key objectives | Fully Met | 1.28 | 1.28 | http://disabilityaffairs.gov.in/content/page/proactive-disclosure.php | Not Met | 0 | The link directs to the Proactive Disclosure of the Department where there is no specific entry regarding Vision, Mission and |

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|--------|---|-----------|-------|---------------|---|------------------|---------------|---|
| | | | | | | | | Key Objectives of the Department. The same may specifically uploaded. |
| 1.1.4 | Function and duties | Fully Met | 1.28 | 1.28 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/Functions%20%26%20Duties%20of%20the%20Department-converted.pdf | Fully Met | 1.28 | Fully met |
| 1.1.5 | Organization Chart | Fully Met | 1.28 | 1.28 | http://disabilityaffairs.gov.in/content/page/organization-chart.php | Fully Met | 1.28 | Fully met |
| 1.1.6 | Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt | Fully Met | 1.28 | 1.28 | http://disabilityaffairs.gov.in/content/page/proactive-disclosure.php | Partially Met | 0.64 | The link directs to the Proactive Disclosure of the Department. No direct specific details are provided |

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|------------|---|-----------|-------|---------------|---|------------------|---------------|--|
| | | | | | | | | |
| 1.2 | Power and duties of its officers and employees[Section 4(1) (b)(ii)] | | | | | | | |
| 1.2.1 | Powers and duties of officers (administrative, financial and judicial) | Fully Met | 1.54 | 1.54 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/WORK%20ALLOCATION%20OF%20DEPWDS%20(D).pdf | Fully Met | 1.54 | Fully met |
| 1.2.2 | Power and duties of other employees | Fully Met | 1.54 | 1.54 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/WORK%20ALLOCATION%20OF%20DEPWDS%20(D).pdf | Not Met | 0 | Link reg powers and duties of otehr employees may be uploaded . |
| 1.2.3 | Rules/ orders under which powers and duty are derived and | Fully Met | 1.54 | 1.54 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/PDF3.pdf | Fully Met | 1.54 | Fully met |
| 1.2.4 | Exercised | Fully Met | 1.54 | 1.54 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/PDF3.pdf | Fully Met | 1.54 | Fully met |

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| 1.2.5 | Work allocation | Fully Met | 1.54 | 1.54 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/WORK%20ALLOCATION%20OF%20DEPWDS%20(D).pdf | Fully Met | 1.54 | Fully met |
| 1.3 | Procedure followed in decision making process [Section 4(1)(b)(iii)] | | | | | | | |
| 1.3.1 | Process of decision making Identify key decision making points | Fully Met | 1.54 | 1.54 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/PDF3.pdf | Partially Met | 0.77 | Key decision making points may be identified and uploaded. |
| 1.3.2 | Final decision making authority | Fully Met | 1.54 | 1.54 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/PDF3.pdf | Partially Met | 0.77 | Specific final decision making authority for key decision may be identified and uploaded. |
| 1.3.3 | Related provisions, acts, rules etc. | Fully Met | 1.54 | 1.54 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/PDF3.pdf | Fully Met | 1.54 | Fully met |
| 1.3.4 | Time limit for taking a decisions, if any | Fully Met | 1.54 | 1.54 | http://disabilityaffairs.gov.in/content/page/citizen-charter.php | Not Met | 0 | The link directs to the Citizen Charter of the Department which is not |

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| | | | | | | | | opening in spite of repeated effort. There is message "The requested URL was not found on this server." |
| 1.3.5 | Channel of supervision and accountability | Fully Met | 1.54 | 1.54 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/PDF3.pdf | Fully Met | 1.54 | Fully met |
| 1.4 | Norms for discharge of functions[Section 4(1)(b)(iv)] | | | | | | | |
| 1.4.1 | Nature of functions/ services offered | Fully Met | 1.54 | 1.54 | http://disabilityaffairs.gov.in/content/page/citizen-charter.php | Not Met | 0 | The link diects to the Citizen Charter of the Department which is not opening in spite of repeated effort. There is message "The requested URL was not found on this server". |
| 1.4.2 | Norms/ standards for functions/ service delivery | Fully Met | 1.54 | 1.54 | http://disabilityaffairs.gov.in/content/page/ci | Not Met | 0 | The link diects to the Citizen Charter of the |

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| | | | | | tizen-charter.php | | | Department which is not opening in spite of repeated effort. There is message "The requested URL was not found on this server". |
| 1.4.3 | Process by which these services can be accessed | Fully Met | 1.54 | 1.54 | http://disabilityaffairs.gov.in/content/page/citizen-charter.php | Not Met | 0 | The link diects to the Citizen Charter of the Department which is not opening in spite of repeated effort. There is message "The requested URL was not found on this server". |
| 1.4.4 | Time-limit for achieving the targets | Fully Met | 1.54 | 1.54 | http://disabilityaffairs.gov.in/content/page/citizen-charter.php | Not Met | 0 | The link diects to the Citizen Charter of the Department which is not opening in spite of |

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| | | | | | | | | repeated effort. There is message "The requested URL was not found on this server". |
| 1.4.5 | Process of redress of grievances | Fully Met | 1.54 | 1.54 | http://disabilityaffairs.gov.in/content/page/public-grievance.php | Fully Met | 1.54 | Directs to CPGRAMS |
| 1.5 | Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)] | | | | | | | |
| 1.5.1 | Title and nature of the record/ manual /instruction. | Fully Met | 1.92 | 1.92 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/PDF%20(1)111.pdf | Fully Met | 1.92 | Fully met |
| 1.5.2 | List of Rules, regulations, instructions manuals and records. | Fully Met | 1.92 | 1.92 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/PDF%20(1)111.pdf | Fully Met | 1.92 | Fully met |
| 1.5.3 | Acts/ Rules manuals etc. | Fully Met | 1.92 | 1.92 | http://disabilityaffairs.gov.in/content/ | Partially Met | 0.96 | The link directs to website of the Department. List of Acts/Rules used fr |

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| | | | | | | | | discharging of function may be uploaded. |
| 1.5.4 | Transfer policy and transfer orders | Fully Met | 1.92 | 1.92 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/Point%20No_%2020%20converted.pdf | Partially Met | 0.96 | May upload transfer order of the officials of the Department. |
| 1.6 | Categories of documents held by the authority under its control[Section 4(1)(b) (vi)] | | | | | | | |
| 1.6.1 | Categories of documents | Fully Met | 3.85 | 3.85 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/6_%20A%20statement%20of%20the%20categories%20of%20documents%20that%20are%20held%20by%20it%20or%20under%20its%20control-converted.pdf | Partially Met | 1.93 | Categories of documents based on their applicability and nature may be uploaded. |
| 1.6.2 | Custodian of documents/categories | Fully Met | 3.85 | 3.85 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/6_%20A%20state | Not Met | 0 | Specific custodiam of a cateogires of document may be |

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| | | | | | ment%20of%20the%20categories%20of%20documents%20that%20are%20held%20by%20it%20or%20under%20its%20control-converted.pdf | | | |
| 1.7 | Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)] | | | | | | | |
| 1.7.1 | Name of Boards, Council, Committee etc. | Fully Met | 0.96 | 0.96 | http://disabilityaffairs.gov.in/content/page/proactive-disclosure.php | Fully Met | 0.96 | The link opens Proactive Disclosure of the Department. Details are available in SI No 8. |
| 1.7.2 | Composition | Fully Met | 0.96 | 0.96 | http://disabilityaffairs.gov.in/content/page/proactive-disclosure.php | Fully Met | 0.96 | Fully met |
| 1.7.3 | Dates from which constituted | Fully Met | 0.96 | 0.96 | http://disabilityaffairs.gov.in/content/page/proactive-disclosure.php | Not Met | 0 | Specific link giving dates from which these bodies are composed may be |

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| 1.7.4 | Term/ Tenure | Fully Met | 0.96 | 0.96 | http://disabilityaffairs.gov.in/content/page/proactive-disclosure.php | Not Met | 0 | Details may be uploaded |
| 1.7.5 | Powers and functions | Fully Met | 0.96 | 0.96 | http://disabilityaffairs.gov.in/content/page/proactive-disclosure.php | Not Met | 0 | Power and functions of these bodies may be uploaded. |
| 1.7.6 | Whether their meetings are open to the public? | Fully Met | 0.96 | 0.96 | http://disabilityaffairs.gov.in/content/ | Not Met | 0 | Details may be uploaded |
| 1.7.7 | Whether the minutes of the meetings are open to the public? | Fully Met | 0.96 | 0.96 | http://disabilityaffairs.gov.in/content/ | Not Met | 0 | Details may be uploaded. |
| 1.7.8 | Place where the minutes if open to the public are available? | Fully Met | 0.96 | 0.96 | http://disabilityaffairs.gov.in/content/ | Not Met | 0 | Details may be uploaded. |
| 1.8 | Directory of officers and employees[Section 4(1) (b) (ix)] | | | | | | | |
| 1.8.1 | Name and designation | Fully Met | 3.85 | 3.85 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/TELEPHONE%20DIRECTORY%20in%20ENGLISH.pdf | Fully Met | 3.85 | Fully met |
| 1.8.2 | Telephone , fax and email ID | Fully Met | 3.85 | 3.85 | http://disabilityaffairs.gov.in/upload/upload | Fully Met | 3.85 | Fully met |

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| | | | | | files/files/TELEPHONE%20DIRECTORY%20in%20ENGLISH.pdf | | | |
| 1.9 | Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)] | | | | | | | |
| 1.9.1 | List of employees with Gross monthly remuneration | Fully Met | 3.85 | 3.85 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/10_%20List%20of%20employees%20of%20the%20Department%20and%20monthly%20remuneration%20converted.pdf | Fully Met | 3.85 | Fully met |
| 1.9.2 | System of compensation as provided in its regulations | Fully Met | 3.85 | 3.85 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/10_%20List%20of%20employees%20of%20the%20Department%20and%20monthly%20remuneration%20converted.pdf | Partially Met | 1.93 | Detailsof system of compensation may be uploaded. |

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| 1.10 | Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)] | | | | | | | |
| 1.10.1 | Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority | Fully Met | 3.85 | 3.85 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/List%20of%20CPIOs%20and%20FAAs%20as%20on%2025_11_2019%20in%20ENG(3).pdf | Fully Met | 3.85 | Fully met |
| 1.10.2 | Address, telephone numbers and email ID of each designated official. | Fully Met | 3.85 | 3.85 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/TELEPHONE%20DIRECTORY%20in%20ENG.pdf | Partially Met | 1.93 | The link open entire list of officials and their contact details. Specific details of PIO/APIO may be uploaded. |
| 1.11 | No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2)) | | | | | | | |
| 1.11.1 | No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |
| 1.11.2 | (ii) Finalised for Minor penalty or major penalty proceedings | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |
| 1.12 | Programmes to advance understanding of RTI(Section 26) | | | | | | | |
| 1.12.1 | Educational programmes | Fully Met | 1.92 | 1.92 | http://disabilityaffairs.gov.in/upload/upload | Fully Met | 1.92 | The number of such workshops |

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| | | | | | files/files/Programme%20to%20advance%20understanding%20of%20ORTI%20-%20Section%20-%202026.pdf | | | may be increased to atleast one in each quarter. |
| 1.12.2 | Efforts to encourage public authority to participate in these programmes | Fully Met | 1.92 | 1.92 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/Programme%20to%20advance%20understanding%20of%20ORTI%20-%20Section%20-%202026.pdf | Fully Met | 1.92 | Fully met |
| 1.12.3 | Training of CPIO/APIO | Fully Met | 1.92 | 1.92 | https://www.istm.gov.in/home/view_annual_calendar/2020 | Not Met | 0 | The link directs to training courses held by ISTM. May pl uploaded training courses conducted by the Departmentn for its CPIO/APIO |

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| 1.12.4 | Update & publish guidelines on RTI by the Public Authorities concerned | Fully Met | 1.92 | 1.92 | http://disabilityaffairs.gov.in/content/page/manuals-under-rti.php | Not Met | 0 | The link provided directs to Compendium of Schemes 2018. May pl update and publish guidelines on RTI. |
| 1.13 | Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013] | | | | | | | |
| 1.13.1 | Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013] | Fully Met | 7.69 | 7.69 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/Point%20No_%2020%20converted.pdf | Partially Met | 3.85 | Chronological details of transfer orders of the Department's official may be uploaded. |
| Total | | | 92 | 92 | | | 55 | |
| 2 | Budget and Programme | | | | | | | |
| 2.1 | Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)] | | | | | | | |
| 2.1.1 | Total Budget for the public authority | Fully Met | 10 | 10.00 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/DDG%202019-20-Budget(2)_compressed.pdf | Fully Met | 10.00 | Fully met |
| 2.1.2 | Budget for each agency and plan & programmes | Fully Met | 10 | 10.00 | http://disabilityaffairs.gov.in/ | Fully Met | 10.00 | Fully met |

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| | | | | | affairs.gov.in/upload/upload files/files/DDG %202019-20-Budget(2)_compressed.pdf | | | |
| 2.1.3 | Proposed expenditures | Fully Met | 10 | 10.00 | http://disabilityaffairs.gov.in/upload/upload files/files/DDG %202019-20-Budget(2)_compressed.pdf | Fully Met | 10.00 | Fully met |
| 2.1.4 | Revised budget for each agency, if any | Fully Met | 10 | 10.00 | http://disabilityaffairs.gov.in/upload/upload files/files/DDG %202019-20-Budget(2)_compressed.pdf | Fully Met | 10.00 | Fully met |
| 2.1.5 | Report on disbursements made and place where the related reports are available | Fully Met | 10 | 10.00 | http://disabilityaffairs.gov.in/content/page/budget-allocation.php | Not Met | 0 | The opens DFG for MSJE for 2019-20. Specific details on disbursements made and place where related report are available may be |

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| 2.2 | Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012) | | | | | | | |
| 2.2.1 | Budget | Fully Met | 16.67 | 16.67 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/DDG%202019-20-Budget(2)_compressed.pdf | Fully Met | 16.67 | It is shown in the form of the Demand for Grants. Specific link to the foreign and doemstic tour budget may be provided. |
| 2.2.2 | Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit | Fully Met | 16.67 | 16.67 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/TOURS%20%20IN.pdf | Fully Met | 16.67 | Fully met |
| 2.2.3 | Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed. | Fully Met | 16.67 | 16.67 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/Point%20No_%2018%20-converted.pdf | Fully Met | 16.67 | In case any pr ocurement/bid /tender/works done other than GeM or CPPP, details may be uploaded. |
| 2.3 | Manner of execution of subsidy programme [Section 4(i)(b)(xii)] | | | | | | | |
| 2.3.1 | Name of the programme of activity | Fully Met | 6.25 | 6.25 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/pdf.p | Not Applicable | 0 | The link states that "There are no scheme |

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| | | | | | df | | | having a subsidy component in this Department", therefore, not applicable. |
| 2.3.2 | Objective of the programme | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |
| 2.3.3 | Procedure to avail benefits | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |
| 2.3.4 | Duration of the programme/ scheme | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |
| 2.3.5 | Physical and financial targets of the programme | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |
| 2.3.6 | Nature/ scale of subsidy /amount allotted | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |
| 2.3.7 | Eligibility criteria for grant of subsidy | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |
| 2.3.8 | Details of beneficiaries of subsidy programme (number, profile etc) | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |
| 2.4 | Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013] | | | | | | | |
| 2.4.1 | Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions | Fully Met | 25 | 25.00 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/Point%20No_%2025%20converted.pdf | Fully Met | 25.00 | Fully met |
| 2.4.2 | Annual accounts of all legal entities who are provided grants by public authorities | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |
| 2.5 | Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)] | | | | | | | |
| 2.5.1 | Concessions, permits or authorizations granted by public authority | Fully Met | 25 | 25.00 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/123786.pdf | Fully Met | 25.00 | . |
| 2.5.2 | For each concessions, permit or authorization | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |

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| | granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations | | | | | | | |
| 2.6 | CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013] | | | | | | | |
| 2.6.1 | CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament. | Fully Met | 50 | 50.00 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/PAC%20Para%20ENGLISH(2).pdf | Fully Met | 50.00 | Updated information may be uploaded as and when available. |
| Total | | | 206 | 206 | | | 190 | |
| 3 | Publicity Band Public interface | | | | | | | |
| 3.1 | Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013] | | | | | | | |
| 3.1.1 | Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens | Fully Met | 12.5 | 12.50 | http://disabilityaffairs.gov.in/content/ | Partially Met | 6.25 | The link directs to the website of the Department. Specific links may be provided for easy access to information. |
| 3.1.2 | Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to | Fully Met | 12.5 | 12.50 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/SI%20No_%207.pdf | Not Met | 0 | The link is not openign in spite of repeated efforts. It |

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| | provide publications frequently sought by RTI applicants | | | | f | | | shows "The requested URL was not found on this server". |
| 3.1.3 | Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any | Fully Met | 2.78 | 2.78 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/Point%20No_%2019%20-converted.pdf | Partially Met | 1.39 | Complete information may be uploaded. |
| 3.1.4 | Public- private partnerships (PPP)- Detailed project reports (DPRs) | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |
| 3.1.5 | Public- private partnerships (PPP)- Concession agreements. | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |
| 3.1.6 | Public- private partnerships (PPP)- Operation and maintenance manuals | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |
| 3.1.7 | Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |
| 3.1.8 | Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |
| 3.1.9 | Public- private partnerships (PPP) -Information relating to outputs and outcomes | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |
| 3.1.10 | Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.) | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |
| 3.1.11 | Public- private partnerships (PPP) - All payment made under the PPP project | Not Applicable | 0 | 0 | | Not Applicable | 0 | . |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|---|-----------|-------|---------------|---|------------------|---------------|--|
| 3.2 | Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)] | | | | | | | |
| 3.2.1 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year | Fully Met | 16.67 | 16.67 | http://disabilityaffairs.gov.in/content/ | Partially Met | 8.34 | The link directs to the website of the Department. Specific links may be provided for easy access to information. |
| 3.2.2 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process | Fully Met | 16.67 | 16.67 | http://disabilityaffairs.gov.in/content/ | Partially Met | 8.34 | The link directs to the website of the Department. Specific links may be provided for easy access to information. |
| 3.2.3 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy | Fully Met | 16.67 | 16.67 | http://disabilityaffairs.gov.in/content/ | Partially Met | 8.34 | Fully The link directs to the website of the Department. Specific links may be provided for easy access to information. The link directs to the website of the Department. |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|--|-----------|-------|---------------|---|------------------|---------------|--|
| | | | | | | | | Specific links may be provided for easy access to information. |
| 3.3 | Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)] | | | | | | | |
| 3.3.1 | Use of the most effective means of communication - Internet (website) | Fully Met | 50 | 50.00 | www.disabilityaffairs.gov.in | Fully Met | 50.00 | Fully met |
| 3.4 | Form of accessibility of information manual/ handbook[Section 4(1)(b)] | | | | | | | |
| 3.4.1 | Information manual/handbook available in Electronic format | Fully Met | 25 | 25.00 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/Point%20No_%2015%20converted.pdf | Fully Met | 25.00 | List of such manual/handbooks maybe provided. |
| 3.4.2 | Information manual/handbook available in Printed format | Fully Met | 25 | 25.00 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/Point%20No_%2015%20converted.pdf | Fully Met | 25.00 | List of these handbooks/manual may be provided. |
| 3.5 | Whether information manual/ handbook available free of cost or not [Section 4(1)(b)] | | | | | | | |
| 3.5.1 | List of materials available Free of cost | Fully Met | 25 | 25.00 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/Point%20No_%2015%20converted.pdf | Fully Met | 25.00 | Fully met |
| 3.5.2 | List of materials available At a reasonable cost of | Fully Met | 25 | 25.00 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/Point%20No_%2015%20converted.pdf | Fully Met | 25.00 | Fully met |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------------|--|-----------|------------|---------------|--|------------------|---------------|---|
| | the medium | | | | affairs.gov.in/upload/upload files/files/Point %20No_%2015%20converted.pdf | | | |
| Total | | | 228 | 228 | | | 183 | |
| 4 | E-Governance | | | | | | | |
| 4.1 | Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013] | | | | | | | |
| 4.1.1 | English | Fully Met | 14.29 | 14.29 | www.disability affairs.gov.in | Fully Met | 14.29 | Fully met |
| 4.1.2 | Vernacular/ Local Language | Fully Met | 14.29 | 14.29 | www.disability affairs.gov.in | Not Met | 0 | Other than Hindi & English, the website is not available in vernacular/local languages. |
| 4.2 | When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013] | | | | | | | |
| 4.2.1 | Last date of Annual updation | Fully Met | 28.57 | 28.57 | http://disability affairs.gov.in/content/ | Partially Met | 14.29 | The link opens to the website where last updation is shown as : 02/04/2018. |
| 4.3 | Information available in electronic form[Section 4(1)(b)(xiv)] | | | | | | | |
| 4.3.1 | Details of information available in electronic form | Fully Met | 9.52 | 9.52 | http://disability affairs.gov.in/upload/upload files/files/Point %20No_%2014-converted.p | Partially Met | 4.76 | Specific details may be uploaded. |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|--|-----------|-------|---------------|---|------------------|---------------|--|
| | | | | | df | | | |
| 4.3.2 | Name/ title of the document/record/ other information | Fully Met | 9.52 | 9.52 | http://disabilityaffairs.gov.in/content/ | Fully Met | 9.52 | The link opens the Department's website. Information other than that may also be provided as a link. |
| 4.3.3 | Location where available | Fully Met | 9.52 | 9.52 | http://disabilityaffairs.gov.in/content/ | Fully Met | 9.52 | Fully met |
| 4.4 | Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)] | | | | | | | |
| 4.4.1 | Name & location of the faculty | Fully Met | 7.14 | 7.14 | http://disabilityaffairs.gov.in/content/page/contact-us.php | Fully Met | 7.14 | Fully met |
| 4.4.2 | Details of information made available | Fully Met | 7.14 | 7.14 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/Point%20No_%2015%20converted.pdf | Partially Met | 3.57 | Details of information made available in website of the Department, Information & Facilitation Centre and the web portals of the concerned scheme (e-Anudan) may |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|---|-----------|-------|---------------|---|------------------|---------------|--|
| | | | | | | | | be uploaded. |
| 4.4.3 | Working hours of the facility | Fully Met | 7.14 | 7.14 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/Point%20No_%2015%20converted.pdf | Partially Met | 3.57 | Timings for working of the I&F counter may be provided. |
| 4.4.4 | Contact person & contact details (Phone, fax email) | Fully Met | 7.14 | 7.14 | http://disabilityaffairs.gov.in/content/page/who-is-who.php | Fully Met | 7.14 | Fully met |
| 4.5 | Such other information as may be prescribed under Section 4(i) (b)(xvii) | | | | | | | |
| 4.5.1 | Grievance redressal mechanism | Fully Met | 3.57 | 3.57 | http://disabilityaffairs.gov.in/content/page/public-grievance.php | Fully Met | 3.57 | Fully met |
| 4.5.2 | Details of applications received under RTI and information provided | Fully Met | 3.57 | 3.57 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/ENG%20%20RTI%20Applications.pdf | Fully Met | 3.57 | Fully met |
| 4.5.3 | List of completed schemes/ projects/ Programmes | Fully Met | 3.57 | 3.57 | http://disabilityaffairs.gov.in/content/ | Partially Met | 1.79 | The link directs to the main website of the Department. Specific link giving list of |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|---|-----------|-------|---------------|---|------------------|---------------|---|
| | | | | | | | | compelled schemes/projects/programmes maybe uploaded for easy access. |
| 4.5.4 | List of schemes/ projects/ programme underway | Fully Met | 3.57 | 3.57 | http://disabilityaffairs.gov.in/content/ | Partially Met | 1.79 | The link directs to the main website of the Department. Specific link giving list of schemes/projects/programmes underway maybe uploaded for easy access. |
| 4.5.5 | Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract | Fully Met | 3.57 | 3.57 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/Point%20No_%2018%20-converted.pdf | Fully Met | 3.57 | Fully met |
| 4.5.6 | Annual Report | Fully Met | 3.57 | 3.57 | http://disabilityaffairs.gov.in/content/page/annual-report.php | Partially Met | 1.79 | Annual reports for 2018-19 and 2019-2020 may be uploaded. |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|--|-----------|-------|---------------|---|------------------|---------------|---|
| 4.5.7 | Frequently Asked Question (FAQs) | Fully Met | 3.57 | 3.57 | http://disabilityaffairs.gov.in/content/page/faq.php | Not Met | 0 | The link opens to a webpage on heading FAQ which is not opening after repeated efforts. |
| 4.5.8 | Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter | Fully Met | 3.57 | 3.57 | http://disabilityaffairs.gov.in/content/page/citizen-charter.php | Not Met | 0 | Citizen Charter is not opening. A message 'The requested URL was not found on this server.' is appearing on each trial. |
| 4.6 | Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013] | | | | | | | |
| 4.6.1 | Details of applications received and disposed | Fully Met | 14.29 | 14.29 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/ENG%20%20RTI%20Applications.pdf | Fully Met | 14.29 | Fully met |
| 4.6.2 | Details of appeals received and orders issued | Fully Met | 14.29 | 14.29 | http://disabilityaffairs.gov.in/upload/uploadfiles/files/ENG%20RTI%20APPEAL(1).pdf | Fully Met | 14.29 | Fully met |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------------|---|-----------|------------|---------------|---|------------------|---------------|--|
| 4.7 | Replies to questions asked in the parliament[Section 4(1)(d)(2)] | | | | | | | |
| 4.7.1 | Details of questions asked and replies given | Fully Met | 28.57 | 28.57 | http://disabilityaffairs.gov.in/content/page/parliament-questions.php | Not Met | 0 | The link is not opening and responded that "The specified URL cannot be found.". |
| Total | | | 200 | 200 | | | 118 | |
| 5 | Information as may be prescribed | | | | | | | |
| 5.1 | Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013] | | | | | | | |
| 5.1.1 | Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015 | Fully Met | 20 | 20.00 | http://disabilityaffairs.gov.in/content/page/details-of-cpios-and-faas.php | Fully Met | 20.00 | Fully met |
| 5.1.2 | Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out | Not Met | 20 | 0 | | Not Met | 0 | . |
| 5.1.3 | Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers | Fully Met | 20 | 20.00 | http://disabilityaffairs.gov.in/content/page/details-of-nodal-officer.php | Fully Met | 20.00 | Fully met |
| 5.1.4 | Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers | Fully Met | 20 | 20.00 | http://disabilityaffairs.gov.in/content/page/miscellaneous-of-rti-act.php | Fully Met | 20.00 | Fully met |
| 5.1.5 | Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) | Fully Met | 20 | 20.00 | http://disabilityaffairs.gov.in/content/page/m | Not Met | 0 | The link provides details of |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------------------|--|-----------|------------|---------------|-------------------------------|------------------|---------------|--|
| | Name & Designation of the Officers | | | | iscellaneous-of-rti-act.php | | | consultancy committee formed for suo moto disclosure only. |
| Total | | | 100 | 80 | | | 60 | |
| 6 | Information Disclosed on own Initiative | | | | | | | |
| 6.1 | Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information | | | | | | | |
| 6.1.1 | Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information | Fully Met | 25 | 25.00 | www.disability affairs.gov.in | Fully Met | 25.00 | . |
| 6.2 | Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ | | | | | | | |
| 6.2.1 | Whether STQC certification obtained and its validity | Not Met | 12.5 | 0 | | Not Met | 0 | . |
| 6.2.2 | Does the website show the certificate on the Website? | Not Met | 12.5 | 0 | | Not Met | 0 | . |
| Total | | | 50 | 25 | | | 25 | |
| Grand Total | | | 876 | 831 | | | | 631 |