

No.4-2 (27)/2017/DD-I
 Government of India
 Ministry of Social Justice & Empowerment
 Department of Empowerment of Persons with Disabilities(Divyangjan)

5th Floor, Pt. Deendayal Antyodaya Bhavan,
 CGO Complex, Lodhi Road, New Delhi - 110 003

Dated: the 23 January, 2018

NOTICE INVITING EXPRESSION OF INTEREST
 FOR IMPACT EVALUATION STUDY OF ADIP

Department of Empowerment of Persons with Disabilities (Divyangjan) invites "Expression of Interest" from reputed agencies /organizations/institutions for conducting Comprehensive and In-depth Assessment of the Impact of Central Sector Scheme of Assistance to Disabled Persons for Purchase/Fitting of Aids/Appliances (ADIP) and submit their EOIs in the prescribed proforma (**Annexure-III**). The EOI along with the requisite documents should be placed in a sealed cover and super-scribed as "EOI for Impact Evaluation Study of ADIP Scheme". The brief features of the ADIP Scheme are given in **Annexure-II**.

2. **EOI, which is not in the prescribed pro-forma, shall be rejected.** Any EOI with inadequate information and those which do not meet the requisite criteria or received after the closing date will not be considered. EOI should be as concise and as focused as possible to give the requisite information.

4. Last date of receipt of EOI: The EOI, complete in all respects, should reach the undersigned at the address mentioned above by 19th February, 2018.

5. It may please be noted that only the shortlisted agencies shall be invited to submit detailed technical and financial proposals.

(M.L. Meena)

Deputy Secretary to the Government of India
 Tele No: 011-24369045

Encl: Annexure I to III

✓ Copy to: Under Secretary (Admn), DEPwD, with the request to upload this Notice on the website of the Department.

R. Meena
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DETAILED INFORMATION FOR EXPRESSION OF INTEREST FOR IMPACT EVALUATION STUDY OF ADIP SCHEME

The Department of Empowerment of Persons with Disabilities (Divyangjan) [hereinafter referred to as DEPwD] has been running a scheme titled Scheme of Assistance to Disabled Persons for Purchase/Fitting of Aids/Appliances (ADIP) (hereinafter referred to as the Scheme or ADIP in short). The brief features of the Scheme are given in **Annexure-II**. The ADIP Scheme is in operation since 1981 with the main objective to assist the needy disabled persons in procuring durable, sophisticated and scientifically manufactured, modern, standard aids and appliances to promote physical, social, psychological rehabilitation of Persons with Disabilities by reducing the effects of disabilities and at the same time enhance their economic potential. Assistive devices are given to Persons with Disabilities (PwDs) with an aim to improve their independent functioning and to limit the extent of disability and occurrence of secondary disability. The aids and appliances supplied under the Scheme must have due certification. The scheme also envisages conduct of corrective surgeries, whenever required, before providing an assistive device. The Scheme has been last revised w.e.f. 01.04.2014.

2.1 Scope and Objective of the study

The Evaluation study would be aimed at comprehensive and in-depth impact assessment of above mentioned Central Sector Scheme of the Department of Empowerment of Persons with Disabilities.

Evaluation must bring out the results in quantitative and qualitative terms of Scheme separately, in terms of geographical coverage, institutional coverage (rural and urban), beneficiaries. The Evaluation Agency, as part of the Evaluation Study, will be required to cover the following objectives”:-

- To assess the coverage of the Scheme in all States/UTs covering rural, urban and remote areas of the country (physical targets achieved).
- To examine the implementation process including availability, adequacy and timelines of funds earmarked for ADIP Scheme.
- To assess the quality of the aids / appliances provided to the persons with disabilities under the scheme.
- To examine the capability of the implementing agencies including the NGOs in providing aids/appliances to the PwDs and how far they have taken care and succeeded in making suitable arrangements for fitting and post fitting of the aids and appliances distributed under the scheme.
- To examine how far the main objective of the scheme has been achieved in assisting the needy PwDs in procuring durable, sophisticated and scientifically manufactured, modern, standard aids and appliances that have promoted their physical, social and physiological rehabilitation, by reducing the effect of disabilities and enhanced their economic potential.
- To assess the durability of aids and assistive devices and the system of repair /replacement of such devices by implementing agencies.

- To examine linkage of the scheme with educational & economic empowerment schemes for disabled and suggest strengthening of the linkage.
- To examine the system to prevent duplication of beneficiaries and suggest suitable measures, including IT based solutions for preventing such duplication.
- To examine the present system of monitoring the implementation of the scheme and suggest suitable improvements.
- To suggest ways and means for spreading awareness about the scheme.
- To find out the bottlenecks of the scheme, if any, and to suggest remedial measures for improvement.

2.2 Study Reference Period

The study reference period is from the financial year 2014-15 to 2016-17 and Current Year (up to 30.12.2017).

3. Eligibility conditions for submission of RFP

- (a) A Company registered under Companies Act, 1956 or a Society registered under Registration of Societies Act, 1860.
- (b) The agency must have at least ten years' experience of conducting studies of the Central Government programmes and schemes for conducting comprehensive and in-depth assessment of the Impact.
- (c) The average annual turn-over of the bidding agency shall be not less than Rs.5.00 crore in the last three financial years.
- (d) The agency must have a valid (a) PAN/TAN No. (b) Goods and Service Tax Registration No.
- (e) **Non-Blacklisted:** No organization which has been blacklisted or placed under funding restrictions by any Ministry or Department of Government of India/State Government (s) may apply. However, if the bid is within the restrictions so imposed, if any, the same shall be stated conspicuously in the introduction itself.
- (f) The bidding organization must have carried out at least one research project worth Rs. 25.00 lakh or more in any of the three preceding years;
- (g) The agency must have executed at least five evaluation studies for Central Government Schemes or social audit of any flagship scheme of the Government of India;
- (h) The team leader must have experience in independent research (i.e. at least a Master's degree and a paper to his credit) and at least two other members of the team shall have experience in research (i.e., at least a Graduate Degree and having assisted another independent researcher);
- (i) The bidder shall furnish the list of two experts in the field who have consented to work on the project, if awarded to the bidder.

4. Criteria for short list of Consultants:

Consultants shall be short listed as provided in Table 2: Qualification criteria and their weightage, stipulated in the Manual of Procurement of Consultancy & Other Services 2017 published by the Department of Expenditure, Ministry of Finance, Government of India:

S.No.	Criteria	Weightage	
		Criteria Total	Sub-criteria
1	Past experience of the consultant (track record) <ul style="list-style-type: none"> • Number of years' relevant experience Past experience of studies of similar nature • Past experience in carrying out • Studies in the related sector • Studies carried out in the region 	60%	20% 50% 20% 10%
2	General profile of qualification, experience and number of key staff (not individual CVs) <ul style="list-style-type: none"> • Qualifications • Relevant experience 	25%	30% 70%
3	Overall financial strength of the consultant in terms of turnover, profitability and cash flow (liquid assets) situation <ul style="list-style-type: none"> • Turnover figure for last three years • Net profit figure for last three years 	15%	50% 50%
	Total	100%	

NOTE: A Consultant who secures 75% (seventy five per cent) and above marks shall be shortlisted.

5. Furnishing of documents:

Along with the Expression of Interest, the following documents regarding the consultancy firm will be submitted, with self-attestation on each page thereof:

- a) Registration/ Incorporation Certificate of the bidding organisation,
- b) Audited Accounts for three preceding years (2014-15, 2015-16 and 2016-17) of the bidder,
- c) Latest valid Income Tax Clearance certificate (ITCC) of the organisation;
- d) Organisation structure of the bidder giving the details of actual strength of its employees;
- e) All Documents/ Statements to support that the bidding organisation fulfils the eligibility conditions as mentioned in **para- 3** herein above.

- f) A declaration that the agency has never been black listed or restricted to apply for any such activities by any Government Department or Court of Law anywhere in the country.

6. Opening of Expression of Interest:

- (i) The EOIs received up to the last date shall be opened on the notified date in presence of the **Tender Opening Committee** of this Department. Representatives of the participating organisations (one person from each organisation) may be present during the opening of the EOIs, if they like.
- (ii) The EOIs shall be evaluated by the **Evaluation Committee** to be set up by DEPwD. The Committee may like to have presentation of the bidders before final evaluation.

7. Shortlisted agencies shall be invited to submit detailed Technical and Financial Bids. Final selection of the consultancy firm shall be done on the basis of evaluation of the Technical and Financial Bids.

Scheme of Assistance to Disabled Persons for Purchase/Fitting of Aids/Appliances (ADIP)

Under the ADIP Scheme, grant-in-aid is released to various implementing agencies (National Institutes/ Composite Regional Centres/Artificial Limbs Manufacturing Corporation of India(ALIMCO)/District Disability Rehabilitation Centres/State Handicapped Development Corporations/other local bodies/ NGOs) to assist the needy disabled persons in procuring durable, sophisticated and scientifically manufactured, modern, standard aids and appliances to promote physical, social and psychological rehabilitation of Persons with Disabilities by reducing the effects of disabilities and at the same time enhance their economic potential. A copy of the scheme is available on the website of the Department **www.disabilityaffairs.gov.in**.

Implementing Agency under the Scheme

The following agencies are eligible to implement the Scheme on behalf of Department of Disability Affairs under Ministry of Social Justice and Empowerment, subject to fulfillment of following terms and conditions:

- (i) Societies and their branches, if any, registered separately under the Societies Registration Act, 1860.
- (ii) Registered Charitable Trusts.
- (iii) Indian Red Cross Societies and other Autonomous Bodies headed by District Collector/Chief Executive Officer/District Development Officer.
- (iv) National/Apex Institutes, CRCs, RCs, DDRCs, National Trust, ALIMCO functioning under administrative control of the Ministry of Social Justice and Empowerment/Ministry of Health and Family Welfare.
- (v) National/State Handicapped Development Corporation and Section 25 Companies in the Private Sector.
- (vi) Local Bodies – Zilla Parishad, Municipalities, District Autonomous Development Councils and Panchayats etc.
- (vii) Hospitals registered as separate entity, as recommended by State/UT/Central Govt.
- (viii) Nehru Yuva Kendras.
- (ix) Any other organization as considered fit by Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of Social Justice & Empowerment.

Eligibility of the Beneficiaries

A person with disabilities fulfilling following conditions would be eligible for assistance under ADIP Scheme.

- i. An Indian citizen of any age.
- ii. Holds a 40% Disablement Certificate.
- iii. Has monthly income from all sources not exceeding Rs. 20,000/- per month.
- iv. In case of dependents, the income of parents/guardians should not exceed Rs. 20,000/- per month.
- v. Who have not received assistance during the last 3 years for the same purpose from any source. However, for children below 12 years of age, this limit would be one year.

The following activities are undertaken under the ADIP Scheme:

(a) Camps

(b) ADIP-SSA Camps

Assistive aids and appliances are distributed to the children below 14 years of age and attending School under the Sarv Shiksha Abhiyan Scheme of the HRD Ministry. As per the agreement with HRD, ALIMCO, the implementing agency, is reimbursed 40% of the expenditure by the State Government Authorities and 60% of the expenditure through grants under ADIP Scheme.

(c) Headquarter Activity

- i. The National Institutes/CRCs/ALIMCO require ADIP grant to attend to eligible beneficiaries who approach the Institute or their Regional Centres.
- ii. Some well established NGOs have Centres/Sub-centres that carry out OPD activities and also undertake corrective surgery operations for Persons with Disability. Many disabled persons approach their centres/sub-centres for assistive aids and devices. Therefore, ADIP Grant is released for their HQ activities.

(d) Camps at the District.

Under the ADIP Scheme, grants are also released for holding camps by the Implementing Agencies at the district level for distribution of assistive aids and devices.

Revision of ADIP Scheme

The ADIP scheme has been last revised w.e.f. 01.04.2014.

Quantum of Assistance:

- Aids/appliances which do not cost more than Rs. 10,000/- are covered under the Scheme for single disability. However, in the case of Students with Disabilities (SwDs), students beyond IX class, the limit would be raised to Rs.12,000/-.
- The amount of assistance will be as follows:-

Total Income	Amount of Assistance
Up to Rs. 15,000/- per month	Full cost of aid/appliance
Rs.15,001/- to Rs. 20,000/- per month	50% of the cost of aid/appliance

- Implementing agencies shall use 5% of the grant-in-aid as administrative/overhead expenses for conducting awareness, assessment and follow-up camps.

Motorized Tricycle and Wheelchair:

Under the Scheme, subsidy for motorized tricycles is Rs.25,000/- for severely disabled and for Quadriplegic (SCI), persons suffering from Muscular Dystrophy, Stroke, Cerebral Palsy, Hemiplegia and any other person with similar conditions where either three/four limbs or one half of the body are severely impaired. This will be provided to the persons of age of 16 years and above, once in 10 years. Requirement of 80% disability is essential. However, severely disabled persons of 16 years and above age having mental impairment shall not be eligible for motorized tricycles and wheelchairs since it puts them at a risk of serious accidents/physical harm. The actual cost of ALIMCO's motorized tricycle is Rs.37,000/-. The difference amount of Rs.12,000/- and transportation cost, wherever applicable, is met either by the beneficiaries or through convergence with MP/MLA fund/CSR funding.

Cochlear Implant:

Provision of Cochlear implant for 500 children per year with Hearing disability with a ceiling of Rs. 6.00 lakh per unit included. This will result in providing life long relief for hearing impaired children in the age group of 0 to 5 years. The Ministry has made Ali Yavar Jung National Institute for the Hearing Handicapped (AYJNIHH), Mumbai, as the nodal agency for cochlear implant. They invite applications by issuing advertisements in news papers (all India editions) and also through their website: www.ayjnihh.nic.in. Applicants have to apply based on advertisement/details on website to AYJNIHH, Mumbai. Cochlear Implant shall be procured by Artificial Limbs Manufacturing Corporation of India (ALIMCO), Kanpur and provided at the nominated hospitals. Surgery would be done at identified Government/State Government approved hospitals. For conducting cochlear implant surgery, the Ministry has approved empanelment of 172 Hospitals (Both Government and Private). So far 940 Cochlear implant surgeries have been conducted throughout the country.

High-End Devices:

Based on the recommendation of the Expert Committee, the Department has notified high-end aids and assistive devices for Visually Impaired, Leprosy Affected, Hearing Impaired, Kits for persons with intellectual & developmental disabilities and Orthopedically Impaired. Detailed lists of high-end devices are available on the website of the Department (www.disabilityaffairs.gov.in).

The extent of financial support would be limited to Rs. 10,000/- for each disability and Rs. 12,000/- for students with disabilities in respect of devices costing up to Rs. 20,000/-. For all expensive assistive devices costing above Rs. 20,000/-, Government shall bear 50% of cost of these items and the remainder shall be contributed by either the State Govt. or the NGO or any other agency or by the beneficiary concerned, subject to prior approval of Ministry on case to case basis, limited to 20% of the Budget under the Scheme.

Budget Allocation and expenditure during the last three Financial Years and current year:

Year	BE Allocation (Rs. in crore)	RE Allocation (Rs. in crore)	Amount released (Rs. in crore)	No. of Beneficiaries
2014-15	110.00	110.00	101.28	265602
2015-16	125.50	151.40	151.16	245584
2016-17	130.00	170.00	170.00	290295
2017-18 (as on 30.12.2017)	150.00	--	142.56	134102

Annexure – III to EOI No.4-2 (27)/2017/DD-I dated 23rd January, 2018 issued by
Department of Empowerment of Persons with Disabilities (Divyangjan)

Expression of Interest

1. Name of the Firm _____
2. Name & Designation of the Contact Person _____
3. Address _____

4. Telephone No. _____ Fax No. _____
Mobile No. _____ E-mail _____
5. Date of Registration/incorporation _____
6. PAN/TAN No. _____
7. Goods and Service Tax Registration No. _____
8. Details of the proposed Team Leader:
 - (i) Name –
 - (ii) Designation-
 - (iii) Qualification-
 - (iv) Relevant Experience –

[Use Separate sheet if the space provided is insufficient]
9. Details of the other Team-Members:
 - (i) Name –
 - 1.
 - 2.
 - 3.

[Provide other relevant details in a Separate sheet]
10. Annual Turn Over of the firm/agency as per its audited accounts:

Year	Turnover (in Rs. Lakh)
2015-16	
2016-17	
Total	
Average	

11. Experience Profile :

Sl. NO.	Name of the Project/Study	Nature of Study	Name of the organisation for whom the study was conducted	Duration	Total cost

(Additional sheet may be used if the space provided below is insufficient)

12. Undertaking:

We do hereby undertake that –

- (i) we accept the terms & conditions laid down in DEPwD's EOI Notice No.4-2 (27)/2017/DD-I dated 23rd January, 2018.
- (ii) the firm/agency namely _____ is not **blacklisted** by any Government Department/Organisation.
- (iii) we shall comply with all statutory obligations related to the discharge of the functions under the assigned work.

Dated:

(Signature of the authorized signatory of the Firm)

Full Name: _____

Company Seal

List of Enclosures:

- (i) Copy of TAN/PAN No.
- (iii) Copy of Registration/Certificate of Incorporation
- (iv) Copy of Goods and Service Tax Registration No.
- (v) Copy of Audited Accounts of the firm for the last three years
- (vi) Latest valid Income Tax Clearance certificate (ITCC) of the organisation;
- (vii) Organisation structure of the firm,
- (viii) All Documents of Statements to support that the organisation possesses the requisite experience and qualifications for the tender.